

FOOHP DOG PARK BOARD MEETING
Wednesday, November 18, 2009
Minutes

Present

- Anne
- Jack
- Kelly
- Dan
- Irene
- Walt
- Zoe
- Rob

Not Present

- Sayde

Meeting Begin: 6:30pm; Meeting Adjourn: 9:30pm

1. Approve October Minutes
 - a. Oct 21 2009 Board Minutes: Irene moved; 2nd; unanimous in favor (8-0)
 - b. *(Oct. 28 2009 General Meeting Minutes: approved by email 11/19/09)*
2. Website contract
 - a. Kelly and Rob have worked with the proposed contractor, Legal Internet Solutions Incorporated (LISI) over the last few months to draft a contract for web upgrade services: to build the online payment form, online database, email listserve functionality, and other website hosting/building services. We've built in firm deadlines (with the hope this can be complete for Jan. 2010 applications), and more protective "warranty" language.
 - b. Kelly circulated the draft contract to the Board by email on 11/17/09.
 - c. Costs:
 - i. \$625 Website buildout (using Rob's provided wordpress theme)
 - ii. \$1,250 Online membership database
 - iii. \$625 Online Payment System
 - iv. \$450 Email blast system
 - v. **\$2,950 TOTAL**
 - d. Irene moved to approve the contract; Jack 2nd; unanimous in favor (8-0)
 - e. Anne signed 2 copies of the contract; Dan wrote check for deposit; Rob will get the contract to the contractor by the end of the week; Kelly will deliver database to contractor.
3. Survey
 - a. Since the last meeting, the Board (spearheaded by Irene and Zoe) drafted a survey to go out to the membership to get feedback/input on some of the issues raised at the 10/28/09 general meeting. Several drafts were circulated, and modifications made based on comments.
 - b. We discussed some concerns about whether the survey sends the erroneous message that the entire membership gets to "vote" on each item, as opposed to it merely being a vehicle to get input; others felt this was more innocuous – we should get the members input in any/all ways we can.
 - c. We agreed to the final version. Will send out Monday 11/23.

4. Discussed whether to have another GM in 2009? Survey might provide enough information and time is short with holidays etc. But we should set some dates soon for quarterly meetings in 2010.
5. Workday. Jack wanted to schedule "non workday" workday to rake back the woodchips that have eroded downhill toward the 3rd Street gate, and are now spilling through the gate into the street. We discussed making at a time other than the usual Sat. 10-1 because several members have commented that they can't make it at that time and we should consider varying the time. We agreed on Sunday 11/22 from 2-4pm.
6. Property Tax exemption situation –
 - a. Kelly recently discovered that according to the BRT's website we owe \$20,253.32 in back real estate tax balance - accrued between 2000 and 2002 (\$10K principal, the rest is interest and penalties; there are liens reflected). Kelly contacted the BRT to inquire re: status – we submitted our application and it was timely received 12/16/01 for the 2002 tax year – thus, we should have been exempt for 2002 and thereafter; the BRT submitted paperwork for 2002 but it will take a few weeks for it to show on the BRT and Revenue systems.
 - b. Sayde is drafting a nunc pro tunc application for tax exemption for tax years 2000 and 2001, and will circulate to the Board shortly.
7. New 2010 tags
 - a. We discussed what shape and color the 2010 tag should be. Decided on green star. Also, we have distributed in excess of 450 tags this year; Dan will order 600 for next year.
8. Dates for/Draft for 2010 membership orientation?
 - a. We decided we need to wait and see on scheduling these until Dec. meeting, as we need to formulate the curriculum to see who will be involved in each session, and thus what dates to do.
 - b. Zoe will head up sub-committee to draft a curriculum for the orientation, with Kelly and Irene helping. Will circulate during course of month and will finalize at the next meeting.
9. Draft Member Application/Contract—comments?
 - a. Over the last few weeks, the Board (spearheaded by Irene and Zoe) drafted a 2010 membership application that is more in depth than the current one. Several drafts were circulated, and modifications made based on comments and based on feedback at GM.
 - b. We discussed the current draft of the application at length.
 - c. We discussed visitors who bring dogs to the Park and whether they should have to sign the waiver, as was the case in this current version. There was concern that this will make the process so arduous that it will dissuade members from completing it – even people who with good intent mean to register might not. We're adding a lot of new requirements; is it too much of a jump (especially when we consider addition of orientation). Thus, we decided only to require human contact to register and sign the contract/waiver.
 - d. Vaccines/Licensure. Licensure and Rabies is required by law. Bordatella is highly recommended by vets. Discussed whether to require all/some/any vaccines as a term of membership. Some people choose not to get vaccines for

medical or other reasons, or to "titer" (sp?). Kelly moved to make licensure and rabies a requirement of membership but with a process to apply for an exception if necessary (e.g. medical). 2nd. Unanimous in favor (8-0). Other vaccines are recommended but optional.

- e. Committee – Dan and Rob thought asking everyone to be a member of a committee might be a little heavy handed. Irene and Zoe thought it helps stress the idea that members have a responsibility to the Park, and we have a pool of people to ask to do certain tasks. We discussed problem of requiring 2 workdays b/c some people might have physical limitations or work on weekends – make workdays one of the committees. We opted to still require members to choose a committee, but that workday is one of the committees, so members are not required to do both. Members will indicate 1 and 2 (maybe 3rd) choice, and we can re-assign if we get too many in one committee.
 - f. Donations. Discussed whether we should formally require dues and eliminate non-voting memberships. This would require a bylaws change, which necessitates a general membership vote.
 - i. Since we can't change this in advance of early 2010 registrations, we discussed how payments would be structured on the new website allowing online payment.
 - ii. We decided that although donation is still per household instead of per dog (b/c change would require bylaws change), for 2010 we can suggest an additional donation (\$20 or \$25) per additional dog.
 - iii. We also discussed whether for voting memberships, which per the bylaws currently require dues, should be increased from \$30 to \$50 lper year. Zoe moves to change voting membership to \$50; Dan 2nd; vote 6 in favor, 2 against. Change to \$50 for voting membership approved.
 - g. Went through application park rules line by line; tried to streamline and make less wordy where possible.
 - h. Irene will circulate another draft of the contract; hopefully we can ratify during this month to enable us to get to web developer in the next couple weeks.
10. Fencing. Jack raised whether we want to move ahead with additional fencing on the Orianna Street side before the winter. Others had concerns with whether we realistically can do this before winter given all the stuff on our agenda already. Also, we need to decide re: small dog area before fencing decisions made. Also, if we wait until after January renewals, we'll have more information on how much money we have to work with.
- a. Irene moved to table discussion until after new year; Kelly seconded: Vote 7 in favor; 1 against.
11. Agility Equipment. Member Karen Wainwright proposed to donate some agility weave sticks to the Park.
- a. Six sticks: 3' x 3/4" PVC pipes (three foot by three quarter inch)
 - b. Capped on top and fitted at base with male threaded connector (threads on exterior for better hold in ground)
 - c. Stored in long draw-string bag (total dimensions around 3' 2" x > [5" x 5"] (three foot two inches by less than five by five inches)
 - d. Motion to allow stick w/ condition that we can revoke anytime; Vote: 6 in favor, 1 abstain, 1 against. Motion approved.

Meeting Adjourned: 9:30pm